



## Member Responsibilities

### Leadership & Board Contribution

- Be proactive, philanthropically and professionally driven, and dedicated to contributing to the mission and goals of BHC. Represent BHC to stakeholders and act as an ambassador for the organization.
- Review agenda and supporting materials prior to meetings.
- Participate in Board discussions during and between meetings.
- Attend at least 6 of the monthly meetings; having more than 3 unexcused absences may result in dismissal from the Board
- Volunteer at a minimum of one BHC event.
- Participate in advocating for public policies that help the organization achieve its mission. Advocacy may include engaging in the legislative process, writing letters to the editor, attending and speaking at public meetings and other activities that further BHC's goals.
- Make an annual gift and find opportunities to contribute financially to BHC throughout the year as well as encourage opportunities to your network.

### Effective Communication

- Know each member's role and which person to go to for your different needs.
- Communicate appropriately during and between board meetings while listening to the ideas of others.
- Respond in a timely manner to all emails requiring Board consideration and approval; understand that silence signifies consent in such situations.

### Strategic Thinking

- Participate in the planning and recruitment for the signature fundraising event, mini tour, and other service-related events and projects.
- Assist in executing BHCyp's signature fundraising event by procuring sponsorships, raffle item donations, volunteering and recruiting your network.
- Review outcomes and metrics created by BHCyp for evaluating its impact at events, and regularly measure its performance and effectiveness using those metrics.
- Be on the lookout for any potential Board members or encourage current members with good leadership potential to run for a leadership position.