



**Better Housing**  
COALITION

## **Director of Fund Development**

**Hiring Range: \$60,000 to \$70,000**

Are you seeking a meaningful career in fundraising with a community-minded company, diverse workforce and excellent company culture? If you are looking to do well in an organization that uplifts its residents, offers great benefits and opportunities for promotion from within, consider applying for this opportunity.

The Better Housing Coalition is looking for an experienced Director of Fund Development to join and complement its External Affairs team. In this role, you will report to the VP of External Affairs and work collaboratively with your teammates to produce and execute a comprehensive annual development program.

You will contribute to your team and our mission by raising awareness and funds for our programs now, and for future sustainability. While you will help steward our corporate and foundation relationships, your primary focus will be growing individual gifts (annual fund, major and planned gifts) through the cultivation, solicitation and stewardship of individual prospects and donors. You will schedule in-person and virtual meetings with donors and prospects, and research and prepare briefing materials in advance for your colleagues as appropriate. You will also train and support the CEO, BHC Board Members and other volunteers on helping to strengthen relationships with donors and solicit gifts for the organization. You will advise leadership on trends in philanthropy, and prepare fundraising reports for board and committee meetings.

The qualified applicant will possess a Bachelor's Degree in a related field. Previous experience in fund development with progressive responsibility is required. An in-depth knowledge on attracting and increasing philanthropic gifts as well as strong interpersonal and relationship building skills are also required. You must be proficient in the use of technology such as donor database systems and Microsoft Office programs.

Better Housing Coalition employees enjoy a rich offering of employee benefits, including 403B cash match and paid time off.

Interested applicants should submit resumes to: [recruiting@betterhousingcoalition.org](mailto:recruiting@betterhousingcoalition.org)  
Questions regarding this posting may also be directed this email.

**About The Better Housing Coalition (BHC):** BHC is the Richmond, Virginia region's largest non-profit community development corporation, and a nationally recognized award-winning leader in quality, service-enriched affordable housing. Since 1988, we have invested more than \$250 million in our region through the development and

management of 1,600 rental homes in 18 rental communities across metro Richmond. Most importantly, we have served more than 15,000 adults, children and senior citizens of modest income with good places to call home.

**The Better Housing Coalition is an equal opportunity employer.**